



**Wednesday, May 24, 2023  
Regular Meeting**

**Administration Building  
4567 Route 9 North  
Howell, New Jersey 07731**

**7:00 PM**

**At 7:00 PM the Board will convene to Public Session and may convene to Executive Session when needed and will return to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note Board Meeting is recorded for future possible airing on the district and other media venues.**

**A. Call to Order**

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<b>Subject</b>	<b>1. Notice of Meeting</b>
Meeting	May 24, 2023 - Regular Meeting
Category	A. Call to Order
Access	Public
Type	Procedural

The Regular Meeting of the Howell Township Board of Education will be held at 7:00 PM on Wednesday, May 24, 2023, in the Main Meeting Room of the Administration Building, 4567 Route 9 North, Howell, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975).

The meeting may be viewed through the district website.

Mr. Albert Miller, Board President  
Mrs. Cristy Mangano, Board Vice President  
Mrs. Alexandria Langenberger, Board Member  
Dr. Stephen Levine, Board Member  
Dr. Denise Lowe, Board Member  
Mrs. MaryRose Malley, Board Member  
Mr. Joseph Mauer, Board Member  
Mrs. Jennifer Okerson, Board Member  
Mr. Ira Thor, Board Member

<b>Subject</b>	<b>2. District Goals</b>
Meeting	May 24, 2023 - Regular Meeting
Category	A. Call to Order
Access	Public

Type                      Procedural

**District Goals 22 -23**

**Learner Success:**

Close typical and pandemic-related learning gaps through accelerated and small-group learning experiences, multi-tiered interventions, frequent progress monitoring, and adjusted learning plans based on monitoring outcomes.

**District Culture & Climate:**

Sustain a positive culture of learning while supporting the social and emotional needs of all members of our school community with an emphasis on equity and culturally proficient practices.

**Community Interaction:**

Invigorate community and district outreach and interaction through a broad spectrum of communication platforms.

**Technology:**

Transform educational settings through the use of technology to foster progressive learning environments.

**Subject                      3. Board Goals**

Meeting                      May 24, 2023 - Regular Meeting

Category                      A. Call to Order

Access                      Public

Type                      Procedural

**Howell Township Board of Education Strategic Plan Aligned Goals**

**Governance**

Ensure the use of data to monitor progress towards district mission, vision, and goals.

**Learner Success**

Improve academic, social, and emotional growth for all children, especially student populations disproportionately impacted by the pandemic and related causes.

**Equity**

Enact culturally proficient practices and ensure equity and access in an actively inclusive learning community.

**Boardsmanship**

Enhance governance through procedures that sustain trust between board members.

**Finance**

Preserve educational priorities through fiscally responsible governance and diligent budgeting.

**Subject**                    **4. Statement to the Public**

Meeting                    May 24, 2023 - Regular Meeting

Category                    A. Call to Order

Access                    Public

Type                    Procedural

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

**Subject**                    **5. Roll Call**

Meeting                    May 24, 2023 - Regular Meeting

Category                    A. Call to Order

Access                    Public

Type                    Procedural

**Subject**                    **6. Salute to Flag**

Meeting                    May 24, 2023 - Regular Meeting

Category                    A. Call to Order

Access                    Public

Type                    Procedural

**Subject**                    **7. Statement of Mission and Vision Statement**

Meeting                    May 24, 2023 - Regular Meeting

Category                    A. Call to Order

Access                    Public

Type                    Procedural

**Subject**                    **8. Announcement by President**

Meeting                    May 24, 2023 - Regular Meeting

Category                    A. Call to Order

Access                    Public

Type                    Information, Procedural

Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on May 17, 2023.

**Subject**                    **9. Recognitions**

Meeting                    May 24, 2023 - Regular Meeting

Category                    A. Call to Order

Access                      Public

Type

## **B. Executive Session**

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**Subject**                    **1. Enter into Executive Session**

Meeting                    May 24, 2023 - Regular Meeting

Category                    B. Executive Session

Access                      Public

Type                         Action

Recommended Action                    WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. HIB
2. Personnel
3. Legal Update

**Subject**                    **2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session**

Meeting                    May 24, 2023 - Regular Meeting

Category                    B. Executive Session

Access                      Public

Type                         Information

## **C. Minutes and Correspondence**

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**Subject****1. Minutes**

Meeting	May 24, 2023 - Regular Meeting
Category	C. Minutes and Correspondence
Access	Public
Type	Action, Minutes
Recommended Action	Approve the minutes of the May 3, 2023 Regular Board of Education Meeting and Executive Session minutes, as attached.
Minutes	<a href="#">View Minutes</a> for May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meetin

**Subject****2. Correspondence**

Meeting	May 24, 2023 - Regular Meeting
Category	C. Minutes and Correspondence
Access	Public
Type	Information
Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.	

**D. Comments**

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**Subject****1. Board President's Comments**

Meeting	May 24, 2023 - Regular Meeting
Category	D. Comments
Access	Public
Type	Information

**E. Reports**

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**Subject****1. Superintendent's and Board Secretary's Reports**

Meeting	May 24, 2023 - Regular Meeting
Category	E. Reports
Access	Public
Type	Reports
Superintendent's Report	
1. Updates	

**F. Comments from Public**

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**Subject****1. Public Comment Statement**

Meeting May 24, 2023 - Regular Meeting  
Category F. Comments from Public  
Access Public  
Type Information

The Board uses Public Comment as an opportunity to listen to Public Comments. It is not intended to be used to debate issues or to enter into a question and answer session as this formal procedure provides respect for members of the public who may wish to speak. In accordance with its Bylaw, the Board will limit each speaker's comments to 3 minutes. The Board does not recognize proxies or the practice of sharing of time with another speaker. Each speaker needs to be recognized and called by the presiding officer. In accordance with Bylaw 0167, please sign in at one of locations this evening with your full name, home address and other information needed to allow the district to contact you to respond to your comments after this evening. The Presiding Officer or designee will use this list to call up residents that supplied their full name and address by their full name to speak during each Public Comment session. If you fail to submit your full name and / or address for the record, you will not be invited to the podium to address the board. Please remember all comments are to be directed to the Presiding Officer, and not individual Board Members or members of Administration. Once your three minutes have expired please step away from the podium so the next member of the Public can have a chance to speak as well. We understand certain matters such as the Executive Orders and mandates, can invoke strong emotional feelings on both sides of the order. The Board will maintain a level of decorum toward all speakers. Everyone is expected to maintain their own courtesy and civility toward the Board, Administration and more importantly, towards each other. Calling out, shouting down or disruption by any resident in the audience will not be answered or tolerated. Anyone that cannot live by that will be asked to leave the room (or the meeting). As reflected in our policy, each Public Comment portion of the meeting tonight is 45 minutes with the President being the official time keeper. Please note, some time during our second Public comment section, will be used for comments sent in via email. Since not all issues before the Board can be resolved immediately the Board will not be responding to issues raised during Public Comment, however, we may seek additional information so Mr. Isola or one of the other administrators can look into the matter. This allows for as many people as possible to speak during our meetings. We thank you in advance for your cooperation.

**Subject 2. Public Comments**

Meeting May 24, 2023 - Regular Meeting  
Category F. Comments from Public  
Access Public  
Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

**G. Committee Updates and Liaison Reports**

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**Subject 1. Updates and Reports**

Meeting May 24, 2023 - Regular Meeting  
Category G. Committee Updates and Liaison Reports  
Access Public

Type Discussion, Information

File Attachments

- [CI Highlights 5.9.23.pdf \(86 KB\)](#)
- [Education Committee Meeting DRAFT Minutes 5-15-2023.pdf \(102 KB\)](#)
- [Draft Policy Meeting Minutes 5-8-23 \(002\).pdf \(138 KB\)](#)
- [May 17 2023 - Operations Committee Meeting Minutes.pdf \(167 KB\)](#)

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## H. Unfinished Business

**Subject** 1. Unfinished Business

Meeting May 24, 2023 - Regular Meeting

Category H. Unfinished Business

Access Public

Type Discussion

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## I. Discussion Items

**Subject** 1. Discussion Items May Result In Board Action

Meeting May 24, 2023 - Regular Meeting

Category I. Discussion Items

Access Public

Type Discussion

1.

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## J. New Business - Consent Agenda

**Subject** 1. Approval of Consent Agenda

Meeting May 24, 2023 - Regular Meeting

Category J. New Business - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Motion to approve consent agenda and addenda items. [Abstentions to items will be noted in the minutes.]

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## K. Enrollment

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### L. 0000 Bylaws-Consent Agenda

**Subject** 1. First Read Bylaw 0144

Meeting May 24, 2023 - Regular Meeting

Category L. 0000 Bylaws-Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve First Read Bylaw 0144 - Board Member Orientation and Training

File Attachments  
[Bylaw 0144 Board Member Orientation and Training 1st Read.pdf \(147 KB\)](#)

**Subject 2. Official Newspapers**

Meeting May 24, 2023 - Regular Meeting

Category L. 0000 Bylaws-Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Designate the following as official newspapers for receipt of notices for the 2023-2024 school year.

The Star-Ledger  
 Asbury Park Press  
 News Transcript  
 Howell Times  
 Tri-Town News

**M. 2000 Programs - Consent Agenda**

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**Subject 1. Approval of Manuals and Handbooks**

Meeting May 24, 2023 - Regular Meeting

Category M. 2000 Programs - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following manuals and handbooks for the 2023-2024 school year:

School Nurses' Manual	Substitute Teacher Handbook *
Student Handbook*	Standard Operating Procedures/Internal Control Manual*
District Crisis Manual	Purchasing Manual*
Digital Learner Handbook	Policy Manual*
RTI Handbook	New Board Member Orientation Manual

\*Available on the District Website

Executive Content



Executive File Attachments

[Nurses Manual Part 1.pdf \(9,330 KB\)](#)

[Nurses Manual Part 2.pdf \(6,125 KB\)](#)

[Howell New Board Member Manual \(1\).pdf \(1,278 KB\)](#)

[Digital Learner Handbook.pdf \(1,012 KB\)](#)

[Substitute Handbook.pdf \(7,139 KB\)](#)

[HTPS Response to Intervention \(RTI\) Handbook.pdf \(813 KB\)](#)

**Subject**                      **2. Approval of Curricula**

Meeting                      May 24, 2023 - Regular Meeting

Category                      M. 2000 Programs - Consent Agenda

Access                      Public

Type                      Action (Consent)

Recommended Action                      Approve the curricula for the 2023-2024 school year per the attached list.

File Attachments

[District Reorg Curr List 2023.pdf \(86 KB\)](#)

**Subject**                      **3. Approval of Field Trips**

Meeting                      May 24, 2023 - Regular Meeting

Category                      M. 2000 Programs - Consent Agenda

Access                      Public

Type                      Action (Consent)

Recommended Action                      Approve the district field trips - Grades K-8 for the 2023-2024 school year, previously provided.

File Attachments

[Bd Appr Trip List 2023.pdf \(125 KB\)](#)

**Subject**                      **4. Approval of Emergency Remote Learning Plan**

Meeting                      May 24, 2023 - Regular Meeting

Category                      M. 2000 Programs - Consent Agenda

Access                      Public

Type                      Action (Consent)

Recommended Action                      Approve the Emergency Remote Learning Plan for the 2023-2024 school year.

Executive File Attachments  
[Emergency Remote Instruction Program Plan.pdf \(927 KB\)](#)

**Subject**                    **5. Approval of Observation/Evaluation Frameworks**

Meeting                    May 24, 2023 - Regular Meeting

Category                    M. 2000 Programs - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the Marzano Learning Sciences frameworks for the 2023-2024 school year.

**Subject**                    **6. Counseling and Social Services**

Meeting                    May 24, 2023 - Regular Meeting

Category                    M. 2000 Programs - Consent Agenda

Access                    Public

Type                    Action, Action (Consent)

Recommended Action                    Approve the Memorandum of Understanding (MOU) with The YMCA of Greater Monmouth County Counseling and Social Services to provide children's mental health services to special needs and emotionally challenged youths for the 2023-2024 school year at a cost of \$10,500.00 for three licenses school based counseling sites at \$3,500.00 per school. (ESSERII/CRRSA Grant Funded)

File Attachments  
[YMCA \(MOU\) 23-24.PDF \(73 KB\)](#)

**Subject**                    **7. Comprehensive Equity Plan (CEP) Annual Statement of Assurance School Year 2023-2024**

Meeting                    May 24, 2023 - Regular Meeting

Category                    M. 2000 Programs - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the Comprehensive Equity Plan (CEP) Annual Statement of Assurance School Year 2023-2024

File Attachments  
[HTPS CEP Statement of Assurance 2023-2024.PDF \(31 KB\)](#)

Executive File Attachments  
[HTPS Comprehensive Equity Plan SY2019-2022.PDF \(3,257 KB\)](#)

**Subject**                    **8. First Read Policy 2431**

Meeting                    May 24, 2023 - Regular Meeting

Category                    M. 2000 Programs - Consent Agenda

Access                    Public

Type                    Action, Action (Consent)

Recommended Action                    Approve First Read Policy 2431 Athletic Competition

File Attachments  
[Policy 2431 Athletic Competition 1st Read.pdf \(89 KB\)](#)

**Subject**                    **9. First Read Policy 2430**

Meeting                    May 24, 2023 - Regular Meeting

Category                    M. 2000 Programs - Consent Agenda

Access                    Public

Type                    Action, Action (Consent)

Recommended Action                    Approve First Read Policy 2430 - Co-Curricular Activities.

File Attachments  
[Policy 2430 Co-Curricular Activities 1st Read.pdf \(23 KB\)](#)

## **N. 3000 Professional Staff - Consent Agenda**

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**Subject**                    **1. Retirement of Teacher**

Meeting                    May 24, 2023 - Regular Meeting

Category                    N. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Accept, with regret, the retirement of Jennifer Hardy-Weissel, Music Teacher at Adelphia and Ardena Schools, effective July 1, 2023.

**Subject**                    **2. Retirement of Teacher**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Tina Adamitis, Art Teacher at Middle School North, effective October 1, 2023.

**Subject 3. Resignation of Teacher**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Sarah-Ann Yersin, Art Teacher at Adelphia, Aldrich, and Land O'Pines Schools, effective July 1, 2023.

**Subject 4. Approval of LOA for Teacher**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Janine Tartaglia, Kindergarten Teacher at Griebbling School:

LEAVE	FROM	THROUGH
Medical Leave	June 8, 2023	June 30, 2023
Without Pay	(2 weeks as needed)	
With Benefits		

**Subject 5. Approval of Substitute Limited Employment Contract Extension**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the extension of Bianca Panella to the position of Kindergarten Teacher at Griebbling School, retroactive to May 16, 2023 through June 9, 2023 at a salary of \$45,440.00, prorated. (Substitute Limited Employment Contract) (Rpl. J. Tartaglia- LOA).

**Subject 6. Approval of LOA for Teacher**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Nuala Yurgel, Instructional Coach at Middle School North:

LEAVE	FROM	THROUGH
Family Leave	May 1, 2023	June 30, 2023
Without Pay	(7 weeks as needed)	
With Benefits		

**Subject 7. Approval of Substitute Limited Employment Contract Extension**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the extension of Alyssa Jinks to the position of Speech Pathologist at Aldrich School, effective September 1, 2023 through June 30, 2024 at a salary of \$46,240, prorated. (Substitute Limited Employment Contract) (Rpl. L. Fisher- LOA).

**Subject 8. Approval of Substitute Teacher(s) \$115 Per Day**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2022-2023 school year at the rate of \$115 per day, as needed. \*PENDING CRIMINAL HISTORY

John Galanakis*	Kelly Bicking*

**Subject 9. Amendment of Substitute Salary Upgrade(s)**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the salary(s) for the following Substitute Teacher(s) from \$97.00 per day to \$115.00 per day, effective June 1, 2023 (obtained teaching certificate):

Parker Carroll	

**Subject 10. Approval of Substitute Teacher(s) \$97 Per Day**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2022-2023 school year at the rate of \$97 per day, as needed. \*PENDING CRIMINAL HISTORY/CERTIFICATION

Jacqueline McMillan*	

**Subject 11. Approval of Staff Transfer(s)**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attached list of staff transfers:

File Attachments <a href="#">2023-2024 Staff Transfers.pdf (62 KB)</a>
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**Subject 12. Approval of Middle School Virtual Academy for Learning Recovery in Mathematics/Science and Language Arts**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual as Middle School Virtual Academy for Learning Recovery in Mathematics/Science and Language Arts for the 2023 Extended School Year Program, contingent upon student enrollment at a stipend of \$1,689.00 each.

Goals [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)  
[Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

<b>Name</b>	<b>School</b>
Michelle Tortorelli	MSSouth

**Subject 13. Approval of Extended School Year Program**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve the following to work the Extended School Year Program, Faculty meeting June 29, 2023; July 5, 6, 7, 2023(Wed-Fri) July 10-August 3, 2023 (Mon-Thurs) and August 7-11, 2023 (Mon-Fri) (IDEA Grant Funded or General Fund)

Goals [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)  
[Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)  
[Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)

<b>AUT/ERI-MD/IIP/LLD/KLLD/PSD3:1 PSD/SOCIAL SKILLS/ELS/MATH 4 days/week \$3,600.00 2 days/week \$1,800.00</b>	
Parker Carroll	Francesca Cameron*
Medina Fisher	Rania Saad (PSD)*
Rachel Zycband*	Charles Dowling
Mary Lane*	Anna Mucnick*
Shannan McCabe*	Colleen Laffey
Michael Fleming	Alyssa Bellomo*
Joan Chinchilla	Alexandra Abeal
Erica Wisk*	Patrice Carlucci

<b>STEM Teacher 4 days/week - \$3,600.00</b>	
Karen Brown*	
<b>Speech Therapist/Occupational Therapist - \$4,133.00</b>	
Jamie Gawlick* - SP	Diana Corticeiro* - SP
Holly Herringer* - SP	
Nechama Licht* - OT	
Jessica DiGennaro* - OT	

**Subject 14. Approval of Extended School Year Program**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve the following to work the Extended School Year Program, July 5, 6, 7, 2023 (Wed-Fri) July 10-August 3, 2023 (Mon-Thurs) and August 7-11, 2023 (Mon-Fri) (IDEA Grant Funded or General Fund) contingent upon sufficient enrollment). \*Pending Criminal History

Goals [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)  
[Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)  
[Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)

<b>Name</b>	<b>Position</b>	<b>Hourly not to exceed 4.5 per day</b>
Mary Devine	Substitute Teacher	\$15.50 per hour
Heather Vrabel*	Substitute Teacher	\$15.50 per hour
Morgan Pietrangelo*	Substitute Teacher	\$15.50 per hour
Adrianna D'Addario*	Substitute Teacher	\$15.50 per hour
Monica Santos*	Substitute Teacher	\$15.50 per hour

**Subject 15. Approval of Gifted and Talented Supervisor 2023 Summer Work**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Terri Cooney, Vice Principal of Taunton School/Supervisor of Gifted and Talented Elementary Programs to work during the summer of 2023 for the Gifted and Talented Programs, at the per diem rate. (Not to exceed nine days.)



**Subject 16. Approval of World Language/ESL Supervisor Summer Work**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Erin Lamberson, Vice Principal/Supervisor of World Language/English As A Second Language (ESL) to work during the summer of 2023 for the World Language and ESL programs, at the appropriate per diem rate. (Not to exceed ten days)

**Subject 17. Approval of Teachers to Participate in IEP Meetings**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve the following teachers to participate in IEP meetings and assist child study team members in developing the IEPs (summer testing) at the rate of \$25.00 per hour on an as needed basis (IDEA Basic/Preschool Grant Funded)

Heather Matvienko	Madina Fisher
Wendy Holsey	Jennifer Davidson
Jennifer Camilleri	Carly Alburtus

**Subject 18. Approval of School Nurse Summer Work**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve the following school nurses to complete summer work for up to 15 hours at the rate of \$25.00 per hour:

Lynne Donahue	Kaitlyn Galvin	Loriann Grimes
Jackie Lussier	Dawn Mirabal	Melissa Trainor
Michelle Lynn	Pam Spadola	Catherine Trentacoste
Bernadette Mastowski	Gretel Siciliano	

**Subject 19. Approval of ELL Summer Screeners**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individuals as ELL Summer Screeners for the Summer of 2023 at \$200 per day not to exceed \$1,400.

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)  
[Enhance community engagement, awareness and support.](#)

<b>Name</b>	<b>School</b>
Maria Acosta-Silvestri	Adelphia
Natalie Clifford	MSNorth
Stella Cohen	Adelphia/Ardena/MSNorth
Jessica Corsentino	Adelphia
Gianna Cusanelli	MSNorth
Kalina Ferencei	MSNorth
Raven Hayek	Ardena
Gabriella Marzella	Ardena
Ana Warner	Adelphia

**Subject 20. Approval of Summer Preschool Screeners**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve the following individuals as Preschool Screeners for the summer of 2023 at \$25.00 per hour for participants/\$200.00 day for case manager.

Elizabeth Neaton	Teresa Dowling
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**Subject 21. Approval of Tenured Administrator Contracts**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action

Approve the attached list of tenured administrator contracts for the 2023-2024 school year.

Recommended  
Action

File Attachments  
[T-Administrators .pdf \(61 KB\)](#)

**Subject**                    **22. Approval Non-Tenured Administrator Contracts**

Meeting                    May 24, 2023 - Regular Meeting

Category                    N. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the attached list of non-tenured administrator contracts for the 2023-2024 school year.

File Attachments  
[NT-Administrators .pdf \(58 KB\)](#)

**Subject**                    **23. Approval of Tenured Teacher Contracts**

Meeting                    May 24, 2023 - Regular Meeting

Category                    N. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action

Recommended Action                    Approve the attached list of tenured teacher contracts for the 2023-2024 school year.

File Attachments  
[T-Teachers.pdf \(122 KB\)](#)

**Subject**                    **24. Approval of Non-Tenured Teacher Contracts**

Meeting                    May 24, 2023 - Regular Meeting

Category                    N. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the attached list of non-tenured teacher contracts for the 2023-2024 school year.

File Attachments

**Subject 25. Appointment of Teacher**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint \_\_\_\_\_, to the position of Special Education Teacher at \_\_\_\_\_ School, at Step \_\_ \_\_, \$ \_\_\_\_\_, effective September 1, 2023. \*PENDING CRIMINAL HISTORY

**Subject 26. Appointment of Teacher(s)**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following Preschool Teachers for the 2023-2024 school year to be funded by PEA and/or General Fund. \*PENDING CRIMINAL HISTORY

<u>Name</u>	<u>School</u>	<u>Salary</u>
Josselin Ruiz*	TBD	Step 1BA, \$57,800
Eileen McFadden*	TBD	Step 4 BA, \$58,800
Samantha Bilcik	TBD	Step 1 BA, \$57800

**Subject 27. Appointment of Part-Time Registered Nurses**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action

Recommended Action Appoint the following staff to the position of Part-Time Registered Nurse for the 2023-2024 school year at \$39 per hour, not to exceed 29 hours per week:

<u>UPC#</u>	<u>LAST NAME</u>	<u>FIRST NAME</u>
NRS-DIS-NRS-12	ACHONG	ROSEMARY
NRS-DIS-NRS-04	BITSKO	ALYSSA
NRS-DIS-NRS-07	CAVAN	KAREN

NRS-DIS-NRS-06	FRUSCIONE	MELANIE
NRS-DIS-NRS-01	MAUER	JESSICA
NRS-DIS-NRS-05	MIGLIORISI	CHRISTY
NRS-DIS-NRS-02	MORRIS	RENEE
NRS-DIS-NRS-08	OPALESKI	SIRENA
NRS-DIS-NRS-10	PELLEGRINO	DONNA
NRS-DIS-NRS-09	SEIDMAN	MARCY
NRS-DIS-NRS-11	TOWLE	INGRID
NRS-DIS-NRS-03	WORRALL	GRETCHEN

**Subject 28. Approval of Child Study Team Evaluations**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve the following child study team members to conduct child study team evaluations at the caseworker rate of \$300.00 per assessment, \$100.00 per IEP development for case manager, on an as needed basis (IDEA Basic/Preschool Grant Funded).

Allison Hoffman	Elizabeth Neaton
Danielle Wall	Susan Stoia
Brianna McGittigan	Courtney Stapleton
Jennifer Pacchiano	

**Subject 29. Appointment of New Teacher Mentor(s)**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following New Teacher Mentor(s) for the 2023-2024 school year:

<u>NAME</u>	<u>MENTOR/SCHOOL</u>	<u>PAYMENT</u>
Alexandra Abeal	KelliRose Flitton/LOP	\$525.00

**Subject 30. Approval of Student Teacher(s)**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to complete their student teacher requirements in the Howell Township Public Schools for the 2023-2024 school year: \*PENDING CRIMINAL HISTORY

<u>NAME</u>	<u>TIME</u>	<u>SCHOOL</u>
Vanessa Calvello*, Stockton University	September 5, 2023 - December 15, 2023, Student Teacher	Joanne DeMartino, Griebling
Nicole Iacono, Stockton University	September 5, 2023 - December 15, 2023, Student Teacher	Ashley Tirone, Aldrich
Elaina Lacqua, Georgian Court University	September 5, 2023 - December 19, 2023, Student Teacher	Patricia Pickering/Lynn Sutphen, Ardena
Amanda Koneful*, Monmouth University	September 5, 2023 - June 30, 2024, Student Teacher	Noreen Omelczuk, Newbury
Sophia Matola, Seton Hall University	September 5, 2023 - June 30, 2024, Student Teacher	Jamieson Gilmore, Taunton

**Subject 31. Approval of Internship(s)**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to complete their internship(s) requirements in the Howell Township Public Schools for the 2023-2024 school year: \*PENDING CRIMINAL HISTORY

<u>NAME</u>	<u>TIME</u>	<u>SCHOOL</u>
Michaela Diaz*, Kean University	September 1, 2023 - December 23, 2023, Internship	Courtney Stapleton, Taunton
Devorah Schiff*, Nova Southeastern University	September 1, 2023 - December 23, 2023, Internship	Sarena Berkowitz, Griebling/Memorial
Laura Noseworthy*, Monmouth University	September 5, 2023 - December 19, 2023, Internship	Kristine Anderson, MSN
Imani Wilder-Wilson*, Rutgers University	October 16, 2023 - December 15, 2023, Internship	Chelsea Kane, Griebling
Angelina Avallone*, Rutgers University	September 1, 2023 - May 1, 2024, Internship	Tamara Coffey, Itinerant
Morgan Pietroangelo, Georgian Court University	September 5, 2023 - December 19, 2023, Internship	Jayne Begley, Greenville/Ramtown

**Subject 32. Approve Grades K-5 Mystery Science Curriculum Committee**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following teachers for the Grades K-5 Mystery Science Curriculum Committee at the stipend of \$500 upon completion of committee work:

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

<u>Name</u>	<u>School</u>
Kelly Macaluso	Taunton
Melissa Silovich	Memorial
Jaclyn Wemple	Taunton

**Subject 33. Approve Grades K-5 Mathematics Summer Curriculum Committee**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following teachers for the Grades K-5 Mathematics Summer Curriculum Committee at the stipend of \$1,000 each upon completion of committee work:

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

<u>Name</u>	<u>School</u>
Brandi Cole	Greenville
Rose DePaolis	Adelphia/Taunton
Renee LeFante	Adelphia/Ardena
Kelly Macaluso	Taunton
Tammy O'Gara	Ardena
Emily Pirotta	Ramtown
Melissa Silovich	Memorial
Jaclyn Wemple	Taunton

**Subject 34. Approve Grades K-5 Language Arts Summer Curriculum Committee**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following teachers for the Grades K-5 Language Arts Summer Curriculum Committee at the stipend of \$375 each upon completion of committee work:

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

<u>Name</u>	<u>School</u>
Leanna Casale	Taunton
Rose DePaolis	Adelphia/Taunton
Denise Hreha	LOP
Renee LeFante	Adelphia/Ardena
Tammy O'Gara	Ardena
Mary Rotert	Greenville

**Subject 35. Approve Grade 6 Mathematics: Planning Instructional Practices for Math Workshop Committee**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following teachers for the Grade 6 Mathematics: Planning Instructional Practices for Math Workshop Committee at the stipend of \$500 each upon completion of committee work:

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

<u>Name</u>	<u>School</u>
Robin Brady	MSSouth
Joseph Caposello	MSSouth
Debra Eiffert	MSNorth
Jaclyn Going	MSSouth
Marie Gorman	MSNorth
Lauren Kemnah	MSSouth
Hillary Marsh-Colfer	MSNorth
Nuala Yurgel	MSNorth

**Subject 36. Approve Grades 6-8 Mathematical Modules Pre-Algebra and Algebra Committee**



Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following teacher for the Grades 6-8 Mathematical Modules Pre-Algebra and Algebra Committee work at the stipend of \$250 upon completion of committee work:

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

<b>Teacher</b>	<b>School</b>
Nuala Yurgel	MSNorth

**Subject 37. Approve Grades 6-8 Mathematics: Building Common Assessments Committee**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following teachers for the Grades 6-8 Mathematics: Building Common Assessments Committee at the stipend of \$375 each upon completion of committee work:

Goals [Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)

<b>Name</b>	<b>School</b>
Robin Brady	MSSouth
Julie Ebeling	MSNorth
Debra Eiffert	MSNorth
Marie Gorman	MSNorth
Lauren Kemnah	MSSouth
Hillary Marsh-Colfer	MSNorth
Stephanie Smith	MSNorth
Nuala Yurgel	MSNorth

**Subject 38. Approve Grades 6-8 Language Arts Summer Curriculum Committee**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

**Recommended Action** Approve the following teachers for the Grades 6-8 Language Arts Summer Curriculum Committee at the stipend of \$375 each upon completion of committee work.

**Goals** To attract, motivate, retain and invigorate talent teams to influence a community of learners.

<u>Name</u>	<u>School</u>
Christopher Collins	MSNorth
Jaclyn Higginson	MSSouth
Barbara Kudrick	MSSouth
Christine Latteri	MSNorth
Mary Liberatore	MSNorth
Jessica Notta	MSNorth

**Subject** 39. Approve District Coach Professional Learning Planning Committee

**Meeting** May 24, 2023 - Regular Meeting

**Category** N. 3000 Professional Staff - Consent Agenda

**Access** Public

**Type** Action (Consent)

**Recommended Action** Approve the following teachers for the District Coach Professional Learning Planning Committee at the stipend of \$500 upon completion of committee work:

**Goals** To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.  
Enhance community engagement, awareness and support.

<u>Name</u>	<u>School</u>
Stella Cohen	Adelpha/Ardena/MSNorth
Daniel D'Avanzo	MSNorth
Eileen Fiore	MSSouth
Nicole Hoyt	LOP/Newbury
Lauren Kemnah	MSSouth
Barbara Kudrick	MSSouth
Renee LeFante	Adelphia/Ardena
Nicole Lempa	LOP
Mary Liberatore	MSNorth
Erin Lowman	Griebing/Memorial
Maureen Rubin	Memorial
Christine Veracierta	Ramtown/Aldrich
Amber Williams	Greenville/Taunton
Nuala Yurgel	MSNorth
Peter Gencarelli	Griebing

**Subject** 40. Approval of Tuition Reimbursement

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the reimbursement of 50% of the tuition cost for the attached graduate course(s) being taken during the 2022-2023 school year. The attached staff member(s) shall be reimbursed consistent with contract upon the successful completion of the course(s):

Goals [To attract, motivate, retain and invigorate talent teams to influence a community of learners.](#)

File Attachments  
[Tuition Reimbursement 5.24.23.pdf \(180 KB\)](#)

**Subject 41. Appointment of District Mentor Liaison**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Mary Liberatore, Instructional Coach at Middle School North, as the District Mentor Liaison for the 2023-2024 school year, at a stipend of \$2,050.00

Goals [Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)  
[To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

**Subject 42. Appointment of Anti-Bullying Specialist/Coordinator**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Jeanna Corrigan-Ribon as the Anti-Bullying Specialist/Coordinator for the 2023-2024 school year.

**Subject 43. Appointment of Head Nurse/Manager**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Lynne Donahue, School Nurse, to the position of Head Nurse/Manager for the 2023-2024 school year, at a stipend of \$4,000.00.

Goals [Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)

**Subject 44. Appointment of Psychiatrist**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Dr. Ankur Desai, Premium Psychiatry Services of Central Jersey, LLC Freehold, NJ, to perform psychiatric evaluations for the 2023-2024 school year at a fee of \$625.00 per evaluation (office), on an as needed basis. Will be charged full session for no-show/same day cancellation. (IDEA Grant Funded or General Fund)

**Subject 45. Appointment of Lead Speech Pathologist**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Courtney Stapleton, Speech Pathologist to the position of Lead Speech Pathologist for the 2023-2024 school year, at a stipend of \$4,000.00.

Goals [Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)

**Subject 46. Approval of District Job Descriptions**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve district job descriptions for the 2023-2024 school year. (On file in the Office of Curriculum and Personnel)

**Subject**                    **47. Appointment of Custodian of Records**

Meeting                    May 24, 2023 - Regular Meeting

Category                    N. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Appoint Ronald Sanasac, Assistant Superintendent for Business Administration/Board Secretary to serve as the Custodian of Records for the 2023-2024 school year.

**Subject**                    **48. Appointment of State Assessment Coordinator**

Meeting                    May 24, 2023 - Regular Meeting

Category                    N. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Appoint Jane Losinger as the State Assessment Coordinator for the 2023-2024 school year.

**Subject**                    **49. Appointment of Affirmative Action Officer**

Meeting                    May 24, 2023 - Regular Meeting

Category                    N. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Appoint Bruce Preston, Assistant Superintendent of Curriculum and Personnel, to the position of Affirmative Action Officer for the 2023-2024 school year.

**Subject**                    **50. Appointment of Domestic Violence Reporting Agent**

Meeting                    May 24, 2023 - Regular Meeting

Category                    N. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Appoint Bruce Preston, Assistant Superintendent of Curriculum and Personnel, to the position of Domestic Violence Reporting Agent for the 2023-2024 school year.

**Subject**                    **51. Appointment of Title IX Officer**

Meeting                    May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Appoint Bruce Preston, Assistant Superintendent of Curriculum and Personnel, to the position of Title IX Officer for the 2023-2024 school year.

**Subject 52. Appointment of MOESC Liaison**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Joseph Isola, Superintendent, to serve as Liaison to the Monmouth-Ocean Educational Services Commission for the 2023-2024 school year.

**Subject 53. Appointment of 504 Coordinator**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Kristin Kadir, Supervisor, to serve as the 504 Coordinator for the 2023-2024 school year.

**Subject 54. Appointment of DCP&P Liaison**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Dorothea Fernandez, Director of Pupil Services to serve as the Department of Child Protection and Permanency Liaison (DCP&P - previously known as DYFS) for the 2023-2024 school year.

**Subject 55. Appointment of Homeless Liaison**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Dorothea Fernandez, Director of Pupil Services to serve as the District Homeless Liaison for the 2023-2024 school year.

**Subject 56. Appointment of Qualified Purchasing Agent**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Ronald Sanasac, Assistant Superintendent for Business Administration/Board Secretary to serve as the Qualified Purchasing Agent for the 2023-2024 school year and establish the bid threshold pursuant to N.J.S.A. 18A:18A-3(a) and N.J.A.C. 5:34-5.4 at \$44,000.00 and further authorize Ronald Sanasac as Qualified Purchasing Agent to award contracts in full accordance with N.J.S.A. 18A:18A-3(a) for purchases that do not exceed the established threshold.

**Subject 57. Appointment of Psychiatrist**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Dr. Rajeswari Muthuswamy, Center for Behavioral Health MD PA, East Brunswick, NJ, to perform psychiatric evaluations, fit to return or neurological evaluations for the 2023-2024 school year at a fee of \$575.00 per evaluation (office/school), neuropsychiatric evaluations \$675.00 on an as needed basis. (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

**Subject 58. Appointment of Neurologist**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Dr. Noah Gilson, of Neurology Specialists of Monmouth County, West Long Branch, NJ, to perform neurological evaluations for the 2023-2024 school year at a fee of \$450.00 per evaluation, on an as needed basis. (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

**Subject 59. Appointment of Consulting Services**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Kelly McCarthy, McCarthy Educational Consulting, LLC, Spring Lake, NJ, to provide consulting services for the 2023-2024 school year at a rate of \$900.00 per day for up to 25 days; \$1,050.00 Professional Days or Presentations per day, on an as needed basis. (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

**Subject 60. Appointment of Independent Neurodevelopmental Evaluations**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Dr. Barabas, The Center of Neurological and Neurodevelopmental Health (CNNH), Voorhees, NJ, to provide neurodevelopmental and neurological evaluations for the 2023-2024 school year evaluation at the rate of \$750.00 per evaluation, and neuropsychological evaluations at the rate of \$3,250.00 per evaluation, on an as needed basis. (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

**Subject 61. Appointment of Audiological Services**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Donna Goione-Merchant, Educational Audiology Resources, LLC, Brick, NJ, to provide in-district consultative audiological services and to assist in the management of the



district's hearing impaired students for the 2023-2024 school year at a rate of \$170.00 per hour and \$700.00 per Central Auditory Processing Evaluations, on an as needed basis. (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

**Subject 62. Appointment of Independent Augmentative Communication and Assistive Technology Evaluations**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Advancing Opportunities, Inc., Willingboro, NJ, to provide the following services for the 2023-2024 school year, on an as needed basis. (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

Augmentative Communication Evaluation	\$1,400.00 per evaluation
Assistive Technology Evaluation	\$1,200.00 per evaluation
Augmentative Communication Training	\$200.00 per hour
Assistive Technology Training	\$180.00 per hour

**Subject 63. Appointment of Consulting Services**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint KwiCares LLC, Wall Township, NJ, to provide services for the 2023-2024 school year at a rate of \$850.00 per day and \$125.00 per hour, on an as needed basis. (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

**Subject 64. Appointment of Teacher of the Blind and Visually Impaired Services**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint VISTAS Education Partners, Highland Park, NJ to provide the following services for the 2023-2024 school year on an as needed basis (IDEA Grant Funded or General Fund):

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

Functional Vision	\$1,200.00 per assessment
Learning Media	\$1,200.00 per assessment
Expanded Core Curriculum	\$1,400.00 per assessment
Access Technology Evaluation	\$1,000.00 per assessment
Teacher of the Visually Impaired (TVI)	\$170.00 per hour
Orientation and Mobility	\$170.00 per hour
Access Technology	\$135.00 per hour
Remote Transcribing & Electronic Document Prep	\$57.00

**Subject 65. Appointment of Monmouth Ocean Educational Services Commission**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Monmouth Ocean Educational Services Commission, Tinton Falls, NJ, to provide the following services for the 2023-2024 school year, on an as needed basis. (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

Full Independent Testing Social/Psychological/Learning with report only (no meeting)	\$390.00 per each evaluation
Independent Speech Evaluation	\$390.00 per evaluation
Speech Services	\$135.00 per session/hour
Independent Occupational Therapy Evaluation	\$390.00 per evaluation
Occupational Therapy Services	\$135.00 per hour
Independent Physical Therapy Evaluation	\$390.00 per evaluation
Physical Therapy Services	\$135.00 per hour

Bi-Lingual Full Testing Social/Psychological/Learning with report only (no meeting)	\$675.00 per evaluation
Bi-Lingual Social Worker/Psychologist/LDTC-Services	\$155.00 per hour
Bi-Lingual Speech Evaluations	\$675.00 per evaluation
Home Instruction Services (District will cover amounts over agency fees)	\$75.00 per hour
Nursing Services RN	\$68.00 per hour
Nursing Services LPN	\$52.00 per hour
Nursing Services Public School Certified Nurse	\$78.00 per hour

**Subject                    66. Educational Services Commission of New Jersey**

Meeting                    May 24, 2023 - Regular Meeting

Category                 N. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                      Action, Action (Consent)

Recommended Action     Appoint Educational Services Commission of New Jersey, Piscataway, NJ, to provide the following services for the 2023-2024 school year, on an as needed basis. (IDEA Grant Funded or General Fund)

Goals                      [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

Independent Psychological or Learning Evaluation	\$284.00 per evaluation
Independent Bilingual Psychological or Learning Evaluation	\$464.00 per evaluation
Independent Social Evaluation	\$242.00 per evaluation
Independent Bilingual Social Evaluation	\$357.00 per evaluation
Translator (per meeting)	\$116.00 per meeting
Pre-Evaluation Conference	\$69.00 per hour
IEP Conference Fee	\$87.00 per hour
Classroom Observation	\$69.00 per hour
Independent Occupational Therapy Evaluation	\$401.00 per evaluation
Occupational Therapy Services	\$154.00 per hour
Independent Physical Therapy Evaluation	\$401.00 per evaluation
Physical Therapy Services	\$154.00 per hour
OT/PT Home Instruction	\$156.00 per hour

Independent Speech/Language Evaluation	\$289.00 per evaluation
Independent Bilingual Speech/Language Evaluation	\$473.00 per evaluation
Speech Services	\$125.00 per hour
Speech Home Instruction	\$125.00 per hour
Nursing Services	\$44.00 per hour
Home Instruction	\$54.00 per hour

**Subject 67. Appointment of Physical Therapist**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Angela Goodwin, Physical Therapist, Oakhurst, NJ to provide physical therapy services for the 2023-2024 school year at a rate of \$88.00 per hour (IDEA Grant Funded or General Fund).

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

**Subject 68. Appointment of Physical Therapist**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Full Potential Physical Therapy, LLC, Brick, NJ to provide physical therapy services for the 2023-2024 school year at a rate of \$88.00 per hour (IDEA Grant Funded or General Fund).

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

**Subject 69. Appointment of Occupational and Speech Evaluation/Therapists**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Allcare Therapy Services, LLC, Howell, NJ, to provide the following occupational and speech services for the 2023-2024 school year, on an as needed basis. (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

Independent OT/Speech Evaluations	\$450.00 per evaluation
OT/Speech Services	\$84.00 per hour

**Subject 70. Appointment of Occupational Therapist**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Rachel Feldman, Skillfull Steps LLC, Occupational Therapist, Lakewood, NJ to provide occupational therapy services for the 2023-2024 school year at a rate of \$80.00 per hour/\$240 per evaluation (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

**Subject 71. Appointment of Occupational, Physical and Speech Evaluation/Therapists**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Jump Start Therapy, Staten Island, NY, to provide the following occupational, physical and speech services for the 2023-2024 school year, on an as needed basis. (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

Independent OT/PT/Speech Evaluations (In District)	\$350.00 per evaluation
Independent OT/PT/Speech Evaluations (Out of District)	\$375.00 per evaluation
OT/PT/Speech Services	\$92.00 per hour

**Subject                    72. Appointment of Occupational, Physical and Speech Therapists and Nursing Services**

Meeting                    May 24, 2023 - Regular Meeting

Category                    N. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action, Action (Consent)

Recommended Action                    Appoint Atlas Search, New York, New York to provide the following services for the 2023-2024 school year, on an as needed basis. (IDEA Grant Funded or General Fund)

Goals                    [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

Speech/OT Therapy	\$85.00/hour
Physical Therapy	\$85.00/hour
Speech Language Pathologist	\$85.00/hour
RN	\$70/75 per hour
LPN	\$44/50 per hour
CNA	\$28/30 per hour

**Subject                    73. Appointment of Occupational, Physical and Speech Therapy Services**

Meeting                    May 24, 2023 - Regular Meeting

Category                    N. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action, Action (Consent)

Recommended Action                    Appoint Therapy Source, Inc., Plymouth Meeting, PA, to provide occupational therapy services at \$89.00 per hour, speech therapy services \$95.00 per hour and physical therapy services \$92.00 per hour for the 2023-2024 school year, on an as needed basis. (IDEA Grant Funded or General Fund)

**Subject                    74. Appointment of Occupational, Physical and Speech Therapists**

Meeting                    May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint ADVANCE Education Advisement Corporation, Hillsborough, NJ, to provide the following services for the 2023-2024 school year, on an as needed basis. (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

Speech/OT Therapy	\$88.00/hour
Independent Speech Evaluations	\$480.00 per evaluation
Independent OT Evaluations	\$440.00 per evaluation
Bilingual Speech Evaluations	\$525.00 per evaluation
Physical Therapy	\$100.00/hour
Independent Physical Therapy Evaluations	\$480.00 per evaluation
Independent Psychological Evaluations	\$465.00 per evaluation
Bilingual Psychological Evaluations	\$525.00 per evaluation
Independent Educational Evaluations	\$465.00 per evaluation
Bilingual Educational Evaluations	\$525.00 per evaluation

**Subject 75. Appointment of Occupational, Physical and Speech Therapists**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Invo HealthCare Associates, Doylestown, PA, to provide the following services for the 2023-2024 school year, on an as needed basis. (IDEA Grant Funded or General Fund)

Occupational Therapy Services	\$87.46/hour
Physical Therapy Services	\$90.85/hour
Speech Therapist Services	\$88.63/hour

**Subject 76. Appointment of Bilingual Child Study Team Evaluations**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc., Edison, NJ to provide Child Study Team evaluations in many languages at the following rates for the 2023-2024 school year (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

Language	Learning Evaluation	Speech/Language Evaluation	Psychological Evaluation	Social History Evaluation
Other Languages	\$850	\$850	\$850	\$850
Spanish	\$800	\$800	\$800	\$800

**Subject 77. Appointment of Independent Child Study Team Evaluations**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Multilingual Psychoeducational Services LLC, Long Valley, NJ to provide the following services for the 2023-2024 school year, on an as needed basis. (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

Psychological Assessment	\$600.00
Bilingual Psychological Assessment	\$650.00
Add Behavioral Scales	\$100.00
Add Summary in Native Language	\$50.00
Educational Assessment	\$600.00
Bilingual Educational Assessment	\$650.00
Add Oral Language Battery	\$100.00
Add Summary in Native Language	\$50.00
Bilingual Social History Evaluation	\$450.00
Add Summary in Native Language	\$50.00
Bilingual Speech Language Evaluation	\$675.00
Add Summary in Native Language	\$50.00
Bilingual Occupational Therapy Evaluation	\$675.00



Add Summary in Native Language	\$50.00
Classroom Observation	\$200.00

**Subject 78. Appointment of Independent Child Study Team Evaluations and Related Services**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint OXFORD Consulting Services, Manalapan, NJ, to provide the following services for the 2023-2024 school year, on an as needed basis. (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

Speech/OT/PT Therapy School Setting	\$80.00/hour
Speech/OT/PT Therapy Out-of-District or Home Based	\$105.00/session
Independent Evaluations (LDTC/Psychological/Social/Speech/OT/PT)	\$450.00 per evaluation
Independent Bi-lingual Evaluations (LDTC/Psychological/Social/Speech/OT/PT)	\$650.00 per evaluation
Independent Functional Behavioral Assessment	\$650.00 per evaluation
Bi-lingual Functional Behavioral Assessment	\$850.00 per evaluation
Attendance at Meetings	\$95.00/hour plus .0545/mile travel

**Subject 79. Appointment of Independent Augmentative Communication and Assistive Technology Evaluations**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Technology for Education and Communication Consulting Inc., Williamstown, NJ, to provide the following services for the 2023-2024 school year, on an as needed basis. (IDEA Grant Funded or General Fund)

Augmentative Communication Evaluation (On site)	\$900.00 per evaluation
Augmentative Communication Evaluation (On site and home visit)	\$975.00 per evaluation
Assistive Technology Evaluation	\$850.00 per evaluation
Assistive Technology/Augmentative Communication Consult	\$125.00 per hour
Assistive Technology/AAC General Training	\$150.00 per hour

**Subject 80. Appointment of Independent Child Study Team Learning Evaluations**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appointment of SJS Educational Services, LLC, Farmingdale, New Jersey to provide Learning Disabilities Teacher Consulting services and evaluations for the 2023-2024 school year, on an as needed basis, at a rate of \$88.00 per hour. (IDEA Grant Funded or General Fund).

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

**Subject 81. Appointment of Nursing Services**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Bayada Pediatrics, Shrewsbury, NJ to provide nursing services for the 2023-2024 school year at the rate of \$52.00 per hour for a LPN and \$62.00 per hour for a RN, on an as needed basis. (IDEA Grant Funded or General Fund)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

**Subject 82. Authorization of Workshop Mileage and Registration**

Meeting May 24, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

File Attachments  
[Workshops May 24, 2023.pdf \(19 KB\)](#)

## **O. 4000 Support Staff - Consent Agenda**

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**Subject 1. Retirement of Paraprofessional**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Tania Germadnig, Paraprofessional for Preschool at Land O'Pines School, effective July 1, 2023.

**Subject 2. Approval of Substitute Paraprofessional(s)**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Paraprofessional(s) for the 2022-2023 school year at the rate of \$91.84 per day, as needed: \*PENDING CRIMINAL HISTORY

Jessica Lyons*	Susan Bitsko*

**Subject 3. Approval of Translator/Interpreter(s)**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following Translator/Interpreter(s) for the 2022-2023 school year at \$30 per hour, based on need and availability.

Isabel Besanceney	

**Subject 4. Resignation of Custodian**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Karina Salazar, Fulltime Custodian at Ardena School, effective May 30, 2023.

**Subject 5. Termination of Cafeteria Aide**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept the termination of Carol D'Amico, Cafeteria Aide at Newbury School, effective May 9, 2023.

**Subject 6. Appointment of Cafeteria Aide**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following Cafeteria Aide for the 2022-2023 school year: PENDING CRIMINAL HISTORY REVIEW

Name	Location	Hours/Rate
Jessica Astacio	Adelphia School	2.5 / \$14.00

**Subject 7. Appointment of Custodian**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Appoint Autumn Varca to the position of Full-Time Custodian at Ardena School, at Step 1, \$29,215, effective May 25, 2023.

**Subject 8. Appointment of Hourly Buildings & Grounds Personnel**

Meeting May 24, 2023 - Regular Meeting  
Category O. 4000 Support Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Appoint the following to the position of Hourly Buildings & Grounds Personnel for the 2022-2023 school year at an hourly rate of \$15.47/hr. PENDING CRIMINAL HISTORY APPROVAL

Joseph Lisi	Theresa Madden
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**Subject 9. Retirement of Bus Driver**

Meeting May 24, 2023 - Regular Meeting  
Category O. 4000 Support Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Accept the retirement of Michelle Cichon-Nagy, Bus Driver with the Transportation Department, effective May 16, 2023.

**Subject 10. Resignation of Bus Aide**

Meeting May 24, 2023 - Regular Meeting  
Category O. 4000 Support Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Accept, with regret, the resignation of Christopher George, Bus Aide with the Transportation Department, effective May 4, 2023.

**Subject 11. Resignation of Bus Aide**

Meeting May 24, 2023 - Regular Meeting  
Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Roberta Oliver, Bus Aide with the Transportation Department, effective May 19, 2023.

**Subject 12. Mechanic**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Kurt Harriott for the position of Mechanic for the 2022-2023 school year on Step 1 of the Mechanic Salary Guide at the salary of \$42,475.00 per year.

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

**Subject 13. Approval of Extended School Year Paraprofessional(s)**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve the following paraprofessionals to work the Extended School Year Program, Faculty meeting July 29, 2023; July 5, 6, 7, 2023 (Wed-Fri) July 10-August 3, 2023 (Mon-Thurs) and August 7-11, 2023 (Mon-Fri) \$15.05 per hour (IDEA Grant Funded or General Fund) (contingent upon sufficient enrollment) \*Pending Criminal History

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

[Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

Jessica Lyons*	Katherine Speers*
Corinne Carhuff-Pickell	Noelle Amalfitano
Jacklyn McNeill	Jill Lindquist*
Alyssa Bellomo*	Roccamarie Zimmerman
Megan Piccolo*	Madelyn Fernandez*
Aimee Hoffmann*	Alley Colecchia*
Jill Brandt	Gabrielle Brandt*
Lisa Zerner*	Nicholas Dowling*

Mary Jicha*	
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**Subject 14. Approval of Extended School Year Substitute Paraprofessional(s)**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve the following substitute paraprofessionals to work the Extended School Year Program July 5, 6, 7, 2023 (Wed-Fri) July 10-August 3,2023 (Mon-Thurs) and August 7-11, 2023 (Mon-Fri) \$14.13 per hour (IDEA Grant Funded or General Fund) (contingent upon sufficient enrollment). \*Pending Criminal History

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)  
[To attract, motivate, retain and invigorate talent teams to influence a community of learners.](#)  
[Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)

Mary Devine	Allison Murphy*
Morgan Pietrangelo*	Kailee Hoffmann*
Jenna Scotto DiFrega	Adrianna D'Addario*
Allison Morgan*	Monica Santos*

**Subject 15. Approval of Central Office Secretary**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Michele Portaro, Substitute/Attendance Coordinator, to work during the summer of 2023, as needed, at the appropriate per diem rate.

**Subject 16. Approval of Summer Hourly Personnel**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individuals for the position of Summer Hourly Personnel for the 2023 Summer from July 3, 2023 - August 25, 2023 at the rate of \$15.97 per hour: (Existing BOE 10-Month Employees)

Corrie Lenardo

Sarah Stuart

**Subject 17. Approval of Central Office Personnel**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attached list of Central Office Personnel for the 2023-2024 school year.

File Attachments

[COS 23-24.pdf \(104 KB\)](#)

**Subject 18. Approval of Department Heads**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attached list of Department Heads for the 2023-2024 school year.

File Attachments

[Dept Heads 23-24.pdf \(98 KB\)](#)

**Subject 19. Approval of Office of Information Technology Support Staff**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attached list of Office of Information Technology Support Staff for the 2023-2024 school year.



File Attachments  
[OIT.pdf \(56 KB\)](#)

**Subject**                    **20. Approval of School Secretaries**

Meeting                    May 24, 2023 - Regular Meeting

Category                    O. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the attached list of School Secretaries for the 2023-2024 school year.

File Attachments  
[SCHOOL SEC.pdf \(59 KB\)](#)

**Subject**                    **21. Approval of School Office Assistants**

Meeting                    May 24, 2023 - Regular Meeting

Category                    O. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the attached list of School Office Assistants for the 2023-2024 school year.

File Attachments  
[OFFICE ASST.pdf \(82 KB\)](#)

**Subject**                    **22. Approval of Paraprofessionals**

Meeting                    May 24, 2023 - Regular Meeting

Category                    O. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the attached list of Paraprofessionals for the 2023-2024 school year.

File Attachments  
[PARA 23-24.pdf \(72 KB\)](#)

**Subject**                    **23. Approval of Instructional Assistant(s)**

Meeting                    May 24, 2023 - Regular Meeting

Category                    O. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the following list of ESL/ESSA Instructional Assistant(s) for the 2023-2024 school year, 5.5 hours per day for 187 days at a salary of \$15.30 per hour (Title I and Title III Grant Funded):

<b>UPC#</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION/LOCATION</b>
ESL-AST-ADE-01	ARTIGAS	JENNIFER	ESL-ADELPHIA
ESL-AST-ADE-02	CAULFIELD	DONNALEE	ESL-ADELPHIA
ESL-AST-MSN-01	FRANCO	GRACIELA	ESL-MS NORTH
ESL-AST-MSN-02	GIRALDO	LINDSAY	ESL-MS NORTH
ESL-AST-ARD-01	MENKARIOUS	MARIAN	ESL-ARDENA
ESL-AST-ADE-03	PENNABERE	DONNA	ESL-ADELPHIA
ESSA-AST-ADE-03	MCGUIRE	MAGGIE	ESSA-ADELPHIA

**Subject**                    **24. Approval of School Media Assistants**

Meeting                    May 24, 2023 - Regular Meeting

Category                    O. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the attached list of School Media Assistants for the 2023-2024 school year.

File Attachments  
[MEDIA ASSTS.pdf \(74 KB\)](#)

**Subject**                    **25. Appointment of Transportation Personnel**

Meeting                    May 24, 2023 - Regular Meeting

Category                    O. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Appoint the attached list of Transportation Personnel for the 2023-2024 school year.

Goals To attract, motivate, retain and invigorate talent teams to influence a community of learners.

File Attachments

[Transportation Master Salary List 23-24 BUS AIDE.pdf \(19 KB\)](#)  
[Transportation Master Salary List 23-24 MECHANIC.pdf \(12 KB\)](#)  
[Transportation Master Salary List 23-24 BUS DRIVERS.pdf \(28 KB\)](#)

**Subject 26. Custodial, Maintenance and Grounds Personnel Appointments**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the attached list of Custodial, Maintenance and Grounds Personnel for the 2023-2024 school year.

File Attachments

[2023-2024 FT Staff ReOrg.pdf \(131 KB\)](#)

**Subject 27. Hourly Building & Grounds Appointments**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the attached list of Hourly Building & Grounds Staff for the 2023-2024 school year, at a rate of \$15.97 per hour.

File Attachments

[2023-2024 PT Staff ReOrg\\_Info.pdf \(86 KB\)](#)

**Subject 28. Cafeteria Aides**

Meeting May 24, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Appoint the attached list of Cafeteria Aides for the 2023-2024 school year.



Access Public  
Type Action (Consent)  
Recommended Action Appoint Jimmy Rappleyea, Supervisor of Buildings and Grounds to serve as the Integrated Pest Management Officer for the 2023-2024 school year.

**Subject 33. Approval of Indoor Air Quality Designee**

Meeting May 24, 2023 - Regular Meeting  
Category O. 4000 Support Staff - Consent Agenda  
Access Public

Type Action (Consent)  
Recommended Action Appoint Jimmy Rappleyea, Supervisor of Buildings and Grounds to serve as the Indoor Air Quality Designee for the 2023-2024 school year.

**Subject 34. Approval of Asbestos Management Officer**

Meeting May 24, 2023 - Regular Meeting  
Category O. 4000 Support Staff - Consent Agenda  
Access Public

Type Action (Consent)  
Recommended Action Appoint Jimmy Rappleyea, Supervisor of Buildings and Grounds to serve as the Asbestos Management Officer for the 2023-2024 school year.

**P. 5000 Pupils - Consent Agenda**

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**Subject 1. Affirm HIB Report**

Meeting May 24, 2023 - Regular Meeting  
Category P. 5000 Pupils - Consent Agenda  
Access Public

Type Action, Action (Consent)  
Recommended Action Affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying findings as reported at the April 19, 2023 Board Meeting.

**Subject 2. First Read Policy 5305**

Meeting May 24, 2023 - Regular Meeting  
Category P. 5000 Pupils - Consent Agenda  
Access Public

Type Action  
Recommended Action Approve First Read Policy 5305 Health Services Personnel

File Attachments  
[Policy 5305 Health Services Personnel 1st Read.pdf \(123 KB\)](#)

**Subject 3. First Read Policy 5308**

Meeting May 24, 2023 - Regular Meeting  
Category P. 5000 Pupils - Consent Agenda  
Access Public  
Type Action, Action (Consent)  
Recommended Action Approve First Read Policy 5308 - Student Health Records.

File Attachments  
[Policy 5308 Student Health Records 1s Read .pdf \(156 KB\)](#)

**Subject 4. First Read Regulation 5308**

Meeting May 24, 2023 - Regular Meeting  
Category P. 5000 Pupils - Consent Agenda  
Access Public  
Type Action, Action (Consent)  
Recommended Action Approve First Read Regulation 5308 - Student Health Records.

File Attachments  
[Regulation 5308 Student Health Records.pdf \(158 KB\)](#)

**Subject 5. First Read Policy 5310**

Meeting May 24, 2023 - Regular Meeting  
Category P. 5000 Pupils - Consent Agenda  
Access Public  
Type Action, Action (Consent)  
Recommended Action Approve First Read Policy 5310 - Health Services.

File Attachments

[Policy 5310 Health Services 1st Read.pdf \(171 KB\)](#)

**Subject**                    **6. First Read Regulation 5310**

Meeting                    May 24, 2023 - Regular Meeting

Category                    P. 5000 Pupils - Consent Agenda

Access                    Public

Type                    Action, Action (Consent)

Recommended Action                    Approve First Read Regulation 5310 - Health Services.

File Attachments

[Regulation 5310 Health Services 1st Read.pdf \(191 KB\)](#)

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**Q. 6000 Finances - Consent Agenda**

**Subject**                    **1. Bills and Claims Submitted by Board Secretary**

Meeting                    May 24, 2023 - Regular Meeting

Category                    Q. 6000 Finances - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the payment of all bills and claims as shown for the periods April 16, 2023 to April 30, 2023, May 1, 2023 to May 9, 2023 and May 10, 2023 to May 15, 2023 have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6:20-2:13, I certify that as of September 14, 2022 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

File Attachments

[Bills and Claims 4-16-23 to 4-30-23.pdf \(578 KB\)](#)

[Bills and Claims 5-1-23 to 5-9-23.pdf \(26 KB\)](#)

[Bills and Claims 5-10-23 to 5-15-23.pdf \(508 KB\)](#)

**Subject**                    **2. March Board Secretary and Treasurer Reports**

Meeting                    May 24, 2023 - Regular Meeting

Category                    Q. 6000 Finances - Consent Agenda

Access Public  
Type Action (Consent)  
Recommended Action Approve the March 2023 Board Secretary and Treasurer Reports.

File Attachments  
[Board Sec Report March 23.pdf \(56 KB\)](#)  
[TREASURER REPORT March 2023.xlsx \(481 KB\)](#)

**Subject 3. Shared Services with Farmingdale**

Meeting May 24, 2023 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following Shared Services Agreements between Howell Township Board of Education and the Farmingdale School District:

Child Study Team Services	\$85,000.00
Submission of FY21 IDEA Grant Application	\$ 750.00
OIT	\$20,000.00
Transportation	\$ 2,000.00
National School Breakfast and Lunch Program(including milk)	\$3.15/lunch \$2.05/breakfast
After School Activities	
Purchasing	

**Subject 4. Award Quote for District Wide Power Sweeping**

Meeting May 24, 2023 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award Q#4-23 for District Wide Power Sweeping, to Aggressive Property Management, Farmingdale, NJ, as the lowest qualified quote received for the contract period of May 25, 2023 through May 24, 2025 at a rate of \$3,924.00 per cleaning.

Goals [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

**Subject 5. Award Bid Athletic Equipment and Supplies**



Meeting May 24, 2023 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award Bid #3-23 Athletic Equipment and Supplies for the 2023-2024 school year by-line vendors, in the amount of \$51,639.26 for Middle School North and Middle School South Schools.

Goals [Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)

File Attachments  
[Bid 3-23 Tally Sheet.pdf \(204 KB\)](#)

**Subject 6. Award Bid 2-23 Transportation Vehicle Parts**

Meeting May 24, 2023 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award Bid #2-23 TRANSPORTATION VEHICLE PARTS, to the lowest responsible bidders in the following amounts:  
1. Gabrielli Kenworth of NJ LLC DBA Gabrielli Truck Sales, Dayton, NJ in the amount of \$229.79  
2. H.A. DeHart & Son, Inc., Thorofare, NJ in the amount of \$1,471.23  
3. D&W Diesel, Inc, Auburn, NY in the amount of \$32.76  
4. Van Wickle Auto Supply, Inc., Spring Lake, NJ in the amount of \$5,161.49

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

File Attachments  
[2-23 Summary of Bid TRANSPORTATION VEHICLE PARTS 2022-2023.pdf \(931 KB\)](#)

**Subject 7. Award Food Service Management Services Contract**

Meeting May 24, 2023 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

**Recommended Action** Award Competitive Contract CC#1-23 Food Services Management Services for the 2023-2024 school year to Aramark Educational Services, as recommended by the Competitive Contract Evaluation Committee in conformance with all applicable federal, state and municipal laws including the Public School Contracts Law of the State of New Jersey N.J.S.A. 18A:18A-1 and 18A:18A-4.1 et seq.

**Goals** Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments  
[form 46 - board report Howell.pdf \(374 KB\)](#)

**Subject 8. New Jersey School Boards Association Spring School Law Forum 2023**

**Meeting** May 24, 2023 - Regular Meeting

**Category** Q. 6000 Finances - Consent Agenda

**Access** Public

**Type** Action (Consent)

**Recommended Action** Approve Board of Education members, Senior Administration to attend the NJSBA Spring School Law Forum 2023, June 13,2023 at a rate of \$299.00 per person, in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

Each Board Member will recuse themselves from voting on his/her attendance and will vote on approval of the other board members.

**Subject 9. First Read Policy 6112**

**Meeting** May 24, 2023 - Regular Meeting

**Category** Q. 6000 Finances - Consent Agenda

**Access** Public

**Type** Action, Action (Consent)

**Recommended Action** Approve First Read Policy 6112 - Reimbursement of Federal and Other Grant Expenditures

File Attachments  
[Policy 6112 Reimbursement of Federal and Other Grant Expenditures.pdf \(109 KB\)](#)

**Subject 10. First Read Policy 6115.01**

**Meeting** May 24, 2023 - Regular Meeting

**Category** Q. 6000 Finances - Consent Agenda

**Access** Public

Type Action, Action (Consent)  
Recommended Action Approve First Read Policy 6115.01 - Federal Awards/Funds Internal Controls-Allowability of Costs

File Attachments  
[Regulation 6115.01 Federal Awards Funds Internal Controls Allowability of Costs.pdf \(99 KB\)](#)

**Subject 11. First Read Policy 6115.04**

Meeting May 24, 2023 - Regular Meeting  
Category Q. 6000 Finances - Consent Agenda  
Access Public

Type Action, Action (Consent)  
Recommended Action Approve First Read Policy 6115.04 - Federal Funds - Duplication of Benefits

File Attachments  
[Policy 6115.04 Federal Funds Duplication of Benefits.pdf \(102 KB\)](#)

**Subject 12. First Read Policy 6311**

Meeting May 24, 2023 - Regular Meeting  
Category Q. 6000 Finances - Consent Agenda  
Access Public

Type Action, Action (Consent)  
Recommended Action Approve First Read Policy 6311 - Contracts for Goods or Services Funded by Federal Grants

File Attachments  
[Policy 6311 Contracts for Goods or Services Funded by Federal Grants.pdf \(100 KB\)](#)

**Subject 13. Chart of Accounts**

Meeting May 24, 2023 - Regular Meeting  
Category Q. 6000 Finances - Consent Agenda  
Access Public

Type Action (Consent)  
Recommended Action Adopt Uniform Chart of Accounts for the 2023-2024 school year.

**Subject**                    **14. Transfer Authority**

Meeting                    May 24, 2023 - Regular Meeting

Category                    Q. 6000 Finances - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the Superintendent, as provided by N.J.S.A. 18A:22-8.1 amended, be designated to approve such line item budget transfers as are necessary between Board of Education Meetings, and that such transfer shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

**Subject**                    **15. Payment Authority**

Meeting                    May 24, 2023 - Regular Meeting

Category                    Q. 6000 Finances - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the Business Administrator/Board Secretary's authority, as provided by 18A:19-2 amended, to authorize payment of claims between Board of Education meetings as needed.

**Subject**                    **16. Mandatory Payroll Direct Deposit**

Meeting                    May 24, 2023 - Regular Meeting

Category                    Q. 6000 Finances - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve mandatory direct deposits for the Payroll for the 2023-2024 school year, in accordance with PL 2013c.28.

**Subject**                    **17. Tax Shelter Brokers of Record**

Meeting                    May 24, 2023 - Regular Meeting

Category                    Q. 6000 Finances - Consent Agenda

Access                    Public

Type                    Action, Action (Consent)

Recommended Action                    Approve the following Brokers of Record for provision of Tax Sheltered Annuities for the school year ending June 30, 2024:

AIG Retirement Advisors, Inc. 1	Primerica
---------------------------------	-----------

AXA Equitable	Siracusa Benefits Program
David Lencses Agency	Valic
Lincoln Investment Planning, Inc.	Vanguard
Metlife Resources	Vision Financial- Oppenheimer
TSA Consulting Group, Inc.	Fidelity

**Subject                    18. Treasurer of School Monies**

Meeting                    May 24, 2023 - Regular Meeting

Category                    Q. 6000 Finances - Consent Agenda

Access                      Public

Type                        Action (Consent)

Recommended Action    Appoint Debra Pappagallo as Treasurer of School Monies for the school year ending June 30, 2024 at \$8,648.92.

**Subject                    19. Special Projects Architect**

Meeting                    May 24, 2023 - Regular Meeting

Category                    Q. 6000 Finances - Consent Agenda

Access                      Public

Type                        Action, Action (Consent)

Recommended Action    Appoint Studio 200 Architecture, as Special Projects Architect for the school year ending June 30, 2024, at the rate of \$125.00 per hour, as needed.

**Subject                    20. Special Projects Architect**

Meeting                    May 24, 2023 - Regular Meeting

Category                    Q. 6000 Finances - Consent Agenda

Access                      Public

Type                        Action (Consent)

Recommended Action    Appoint SSP Architecture, as Special Projects Architect for the school year ending June 30, 2024, at the rate of \$125.00 per hour, as needed.

Goals                        [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

**Subject                    21. Special Projects Engineer**

Meeting                    May 24, 2023 - Regular Meeting

Category                    Q. 6000 Finances - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint CME Associates as Special Projects Engineer for the school year ending June 30, 2024, at the rate of \$140.00 per hour as needed.

**Subject 22. EUS Contract for Board Financial Advisor**

Meeting May 24, 2023 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Douglas J. Bacher, Principal, of NW Financial Group, LLC, as the Board Financial Advisor for the school year 2023 – 2024 as an EUS contract.

**Subject 23. School Physician**

Meeting May 24, 2023 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Carbon Health of Howell, Dr. Salvatore Mule', Howell, NJ, as School Physician for the school year ending June 30, 2024, at an annual salary of \$25,000.

**Subject 24. Purchasing and Pricing Cooperatives**

Meeting May 24, 2023 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve participation in the following Purchasing and Pricing Cooperatives:

- ACES Consortium
- ED-Data
- ESCNJ - The Educational Services Commission of New Jersey
- Monmouth-Ocean Educational Services Commission (MOESC)
- New Jersey Division of Purchase and Property
- County of Monmouth
- NJPA
- Sourcewell
- NCPA – National Cooperative Purchasing Alliance
- NJCPA – New Jersey Cooperative Purchasing Alliance
- US Communities/OMNIA Partner

- 1GPA - 1 Government Procurement Alliance
- HCESC - Hunterdon County Educational Services
- CCESC - Camden County Educational Services
- Educational Services Commission
- Monmouth County School Boards
- NJ School Boards
- NASPO ValuePoint

**Subject                    25. Depositories**

Meeting                    May 24, 2023 - Regular Meeting

Category                    Q. 6000 Finances - Consent Agenda

Access                    Public

Type                    Action, Action (Consent)

Recommended Action                    Designate the following depositories for Board of Education Funds for the 2023-2024 school year:

<u>ACCOUNT</u>	<u>BANK</u>	<u>SIGNATORY</u>
General	TD Bank	Board President or Vice President, Treasurer of School Monies, and Board Secretary
Payroll	TD Bank	Treasurer of School Monies and Board Secretary
Payroll Agency	TD Bank	Board Secretary
Student Activities	TD Bank	Board Secretary and Assistant Business Administrator
Unemployment	TD Bank	Board Secretary
Electronic Funds Transfer	TD Bank	Board Secretary and Assistant Business Administrator
System (Treasury Direct)	TD Bank	Board Secretary and Assistant Business Administrator
Capital Reserve	TD Bank	Board Secretary and Assistant Business Administrator
Maintenance Reserve	TD Bank	Board Secretary and Assistant Business Administrator
Investments	JP Morgan	Board Secretary and Assistant Business Administrator
	PNC Bank	Board Secretary and Assistant Business Administrator
	TD Bank	Board Secretary and Assistant Business Administrator
	US Bank	Board Secretary and Assistant Business Administrator
	Wells Fargo	Board Secretary and Assistant Business Administrator
	Bank of New York	Board Secretary and Assistant Business Administrator

**Subject                    26. Board Attorney**

Meeting May 24, 2023 - Regular Meeting  
Category Q. 6000 Finances - Consent Agenda  
Access Public  
Type Action, Action (Consent)  
Recommended Action Appoint Bathgate, Wegener & Wolf, as Board of Education General Counsel/Bond Counsel for the professional year ending June 30, 2024, at the rate of \$135.00 per hour.

**Subject 27. Labor/Special Counsel**

Meeting May 24, 2023 - Regular Meeting  
Category Q. 6000 Finances - Consent Agenda  
Access Public  
Type Action, Action (Consent)  
Recommended Action Appoint Cleary, Giacobbe, Alfieri & Jacobs, LLC as Negotiation/Labor/Personnel/Special Counsel for the school year ending June 30, 2024, at the rate of \$135.00 per hour.

**Subject 28. Special Education Counsel/Special Counsel**

Meeting May 24, 2023 - Regular Meeting  
Category Q. 6000 Finances - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Appoint Cleary, Giacobbe, Alfieri & Jacobs, LLC as Special Education Counsel/Special Counsel for the school year ending June 30, 2024, at the rate of \$165.00 per hour.  
Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

**Subject 29. Long Term Health Care Broker of Record**

Meeting May 24, 2023 - Regular Meeting  
Category Q. 6000 Finances - Consent Agenda  
Access Public  
Type Action, Action (Consent)  
Recommended Action Appoint Summit Financial Resources, Inc., Manalapan, NJ, as the Brokers of Record for Long Term Health Care as a EUS contract in accordance with 18A:18A-5a(10) for the school year ending June 30, 2024.



**Subject**                    **30. Health Insurance, Dental and Workers Comp. Broker of Record**

Meeting                    May 24, 2023 - Regular Meeting

Category                 Q. 6000 Finances - Consent Agenda

Access                    Public

Type                        Action, Action (Consent)

Recommended Action                 Appoint Brown & Brown, Inc., Florham Park, NJ, as the Broker of Record for Health Insurance, Dental and Workers' Compensation Insurance as a EUS contract in accordance with 18A:18A-5a(10) for the school year ending June 30, 2024, as recommended by the Finance Committee at the June 12, 2023 meeting.

**Subject**                    **31. Property, Casualty and Auto Insurance Broker of Record**

Meeting                    May 24, 2023 - Regular Meeting

Category                 Q. 6000 Finances - Consent Agenda

Access                    Public

Type                        Action, Action (Consent)

Recommended Action                 Appoint The Richland Knowles Agency, Summit, NJ, as the Broker of Record for Property, Casualty and Auto Insurance as a EUS contract in accordance with 18A:18A-5a(10) for the school year ending June 30, 2024, as recommended by the Finance Committee at the June 12, 2023 meeting.

**Subject**                    **32. Board Auditor**

Meeting                    May 24, 2023 - Regular Meeting

Category                 Q. 6000 Finances - Consent Agenda

Access                    Public

Type                        Action (Consent)

Recommended Action                 Appoint Robert A. Hulsart, as the Board Auditor from July 1, 2023 through June 30, 2024, at an annual fee of \$24,900.00, which will include preparation of necessary financial statements to the Department of Community Affairs Local Finance Board at no additional cost, and will include the preparation of necessary financial statements for the EDA, at no additional cost.

**Subject**                    **33. Parental Transportation Contract**

Meeting                    May 24, 2023 - Regular Meeting

Category                 Q. 6000 Finances - Consent Agenda

Access                    Public

Type                        Action (Consent)

Recommended Action Approve a Parental Contract to transport one (1) child to and from Regional Day School, Jackson NJ, effective July 3, 2023 through June 21, 2024, at a total cost up to \$23,520.00.

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

File Attachments  
[J.Nelson Parental Contract 23-24.pdf \(14 KB\)](#)

**Subject 34. Pupil Transportation Contract Renewal**

Meeting May 24, 2023 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Pupil Transportation Contract Renewal with DAG Transport, Lakewood, NJ, BID 6-22, Multi Contract # MC2-23 "Student Transportation Contract" (2 tiered routes) for the 2023-2024 school year, with a 1.5% CPI increase from the 2022-2023 contract, making a total contract amount of \$258,152.40 (see attached summary)

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

File Attachments  
[DAG Renewal.pdf \(35 KB\)](#)

**Subject 35. Pupil Transportation Contract Renewal**

Meeting May 24, 2023 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Pupil Transportation Contract Renewal with Durham School Services, Freehold, NJ, BID 6-22, Multi Contract # MC3-23 "Student Transportation Contract" (9 tiered routes) for the 2023-2024 school year, with a 2.0% CPI increase from the 2022-2023 contract, making a total contract amount of \$1,059,118.20 (see attached summary)

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

File Attachments  
[Durham Renewal.pdf \(44 KB\)](#)

<b>Subject</b>	<b>36. Pupil Transportation Contract Renewal</b>
Meeting	May 24, 2023 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve Pupil Transportation Contract Renewal with Hartnett Transit, Lakewood, NJ, BID 8-22, Multi Contract # MC7-23 "Student Transportation Contract" (1 tiered route) for the 2023-2024 school year, with a 1.5% CPI increase from the 2022-2023 contract, making a total contract amount of \$136,663.20 (see attached summary)
Goals	Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments  
[Hartnett Renewal.pdf \(31 KB\)](#)

<b>Subject</b>	<b>37. Pupil Transportation Contract Renewal</b>
Meeting	May 24, 2023 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve Pupil Transportation Contract Renewal with Presidential Transportation, Lakewood, NJ, BID 6-22, Multi Contract # MC1-23 and BID 8-22, Multi Contract # MC8-23 "Student Transportation Contract" (4 tiered routes) for the 2023-2024 school year, with a 2.0% CPI increase from the 2022-2023 contract, making a total contract amount of \$406,857.60 (see attached summary)
Goals	Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments  
[Presidential Renewal.pdf \(63 KB\)](#)

<b>Subject</b>	<b>38. Pupil Transportation Contract Renewal</b>
Meeting	May 24, 2023 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public

Type	Action (Consent)
Recommended Action	Approve Pupil Transportation Contract Renewal with First Student Inc., Neptune, NJ, BID 6-22, Multi Contract # MC5-23 and BID 8-22, Multi Contract # MC9-23 "Student Transportation Contract" (12 tiered routes) for the 2023-2024 school year, with a 2.0% CPI increase from the 2022-2023 contract, making a total contract amount of \$1,178,238.60 (see attached summary)
Goals	<a href="#">Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.</a>
<div style="border: 1px solid black; padding: 5px;"> <p>File Attachments  <a href="#">First Student Renewal.pdf (73 KB)</a></p> </div>	

<b>Subject</b>	<b>39. Pupil Transportation Contract Renewal</b>
Meeting	May 24, 2023 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve Pupil Transportation Contract Renewal with Jays Bus Service, Lakewood, NJ, BID 6-22, Multi Contract # MC6-23 "Student Transportation Contract" (11 tiered routes) for the 2023-2024 school year, with a 2.0% CPI increase from the 2022-2023 contract, making a total contract amount of \$1,157,781.60 (see attached summary)
Goals	<a href="#">Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.</a>
<div style="border: 1px solid black; padding: 5px;"> <p>File Attachments  <a href="#">Jays Renewal.pdf (41 KB)</a></p> </div>	

<b>Subject</b>	<b>40. Pupil Transportation Contract Renewal</b>
Meeting	May 24, 2023 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve Pupil Transportation Contract Renewal with Jonah Transportation Inc, Jackson, NJ, BID 11-22, Multi Contract # MC12-23 "Student Transportation Contract" for the 2023-2024 school year, with a - \$0.05 decrease from the 2022-2023 contract, making a total contract amount of \$294,410.00 (see attached summary)
Goals	<a href="#">Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.</a>

environment.

File Attachments

[Jonah Renewal.pdf \(32 KB\)](#)

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## **R. 7000 Property - Consent Agenda**

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### **S. 8000 Operations - Consent Agenda**

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**Subject**                      **1. Organizational Chart**

Meeting                      May 24, 2023 - Regular Meeting

Category                    S. 8000 Operations - Consent Agenda

Access                      Public

Type                         Action (Consent)

Recommended             Adopt the attached Organizational Chart for the 2023-2024 school year.  
Action

File Attachments

[Org Chart May 2023-2024.pdf \(98 KB\)](#)

**Subject**                      **2. Approval of the Safe Return Plan**

Meeting                      May 24, 2023 - Regular Meeting

Category                    S. 8000 Operations - Consent Agenda

Access                      Public

Type                         Action (Consent)

Recommended             Approve the Safe Return Plan as recommended by the Education Committee at the May 15,  
Action                         2023 meeting.

File Attachments

[Safe Return Plan - HTTPS.pdf \(128 KB\)](#)

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## **T. 9000 Community - Consent Agenda**

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### **U. New Business: Non-Consent Agenda Items**

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**Subject**                      **1. New Business: Non-Consent Agenda Items**

Meeting                      May 24, 2023 - Regular Meeting

Category                    U. New Business: Non-Consent Agenda Items

Access                      Public

Type                         Discussion

## V. New Business: Addenda to the Agenda

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### W. Executive Session

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**Subject**                    **1. Enter into Executive Session**

Meeting                    May 24, 2023 - Regular Meeting

Category                    W. Executive Session

Access                      Public

Type                         Action

Recommended Action                    WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.  
NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Superintendent Evaluation

**Subject**                    **2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session**

Meeting                    May 24, 2023 - Regular Meeting

Category                    W. Executive Session

Access                      Public

Type                         Information

### X. Comments from the Public

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**Subject**                    **1. Public Comments**

Meeting                    May 24, 2023 - Regular Meeting

Category                    X. Comments from the Public

Access                      Public

Type                         Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

**Subject**                    **2. May be submitted via email [publiccommentboemtg@howell.k12.nj.us](mailto:publiccommentboemtg@howell.k12.nj.us) Please visit the district website <https://www.howell.k12.nj.us> for instructions and details prior to the meeting date.**

Meeting                    May 24, 2023 - Regular Meeting

Category                X. Comments from the Public

Access                    Public

Type                      Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and email comments received may be read into the record, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

## **Y. Closing Items**

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**Subject**                    **1. Adjournment**

Meeting                    May 24, 2023 - Regular Meeting

Category                Y. Closing Items

Access                    Public

Type                      Action

Recommended        Motion to Adjourn  
Action

RONALD SANASAC  
Assistant Superintendent for  
Business Administration/Board Secretary